

SAMPLE CV

Personal Details

Name and surnames Julia Sanchez
Date of birth 3 February 1993
Place of birth Madrid, Spain
Nationality Spanish
Marital status Single
Address 33 Calle Santa Maria, Madrid 28090
Passport No. 47589302
Telephone (91) 382 9876
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Objective

I am hard-working, friendly, open and flexible. I have good customer service skills and have extensive experience in hospitality. I am currently seeking work in a café, restaurant or hotel. I am available for full time immediately

Education

September 2008– June 2009 School of Hospitality and Tourism, Marbella, Diploma

Work Experience

September 2010 – September 2011

Waitress in Roma Restaurant – Madrid

Working as a waitress, serving customers, taking payments and hosting

July 2007 – August 2009

Part time waitress (Costa Coffee, Madrid)

Barista

Serving customers, cashier, replenishing stock, tidying and cleaning store, making sandwiches

Skills and Objective

Languages

Spanish: spoken, written and reading excellent knowledge.

English: basic spoken, written and reading working knowledge.

Interests

Cycling, art, tennis

References

Mrs Alicia Bujon

Manager, Costa Coffee Manager, bbb.

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